

ThePUMPPprograms
FUEL OIL DEALERS PROGRAM
NEW BUSINESS SUPPLEMENTAL QUESTIONNAIRE
(To be completed and signed by Oil Company Manager)

INSURED: _____

Do you own/operate any C-Stores, Service Stations, Truck Stops or Other Retail? YES NO.
If YES, attach CONVENIENCE STORE ADDENDUM.

Do you operate Tractor trailers? Yes No. If YES attach TRACTOR TRAILER ADDENDUM

A – DELIVERY OPERATIONS

1. Indicate the percentage of fuel oil delivered to: Residential Customers _____ Commercial Customers _____

2. What percentage of your customers are on a fuel assistance program? _____

3. What percentage of your customers are seasonal/vacation homes? _____ Are these customers on automatic? Yes No

4. Indicate the percentage of Automatic Fill Customers _____; Will Call Customers _____

• Are Automatic Fill customers notified of excessive usage? YES NO If YES, what action is taken? _____

• Is there a procedure for “sticking” UST & Large Commercial tanks? YES NO

• How many after hours “out of oil” deliveries to new will call customers do you make per season? _____

5. Do you follow a “No whistle, no fill” Policy? YES NO If NO, what precautions are taken?

• What percentage of your customers do not have working vent alarms? _____%

6. Are customer tanks and piping inspected? _____ YES _____ NO How often? _____

• What action is taken when a problem is discovered? _____

7. How do drivers identify fill pipes at customer locations? _____

8. Do you haul product for others? YES NO. If YES, what product and who do you haul for:

9. Do you subcontract any service or delivery operations? YES NO.

If YES, describe operations in detail **including the annual cost of any subcontracted work:**

❖ Note: Referring your customers to another company is NOT subbing work. If you collect the money for the job & pay the other company then it is subbed work. That is the cost.

10. Do you have a mandatory policy for the use of wheel chocks? YES NO

11. Do you deliver LPG? YES NO

12. Do you deliver Aviation or Jet Fuel? ____YES ____NO

13. Do you do any direct fueling of watercraft? ____YES ____NO

B – SERVICE OPERATIONS

1. What percentage of Customers are full service customers? _____
2. If you have full service customers, do you use a “Service Agreement”? ____YES ____NO. If YES, please provide a sample of the agreement.
3. How many Full time Techs? _____ Trainees/Apprentices? _____ What is Average Wage for a Service Tech? _____
4. Do you perform or in the past performed **underground tank** installation or repair? ____ YES ____ NO
5. Do you perform Remediation work? ____YES ____NO

C- PETROLEUM STORAGE FACILITIES

Please provide a plot plan and list of all locations storing petroleum products in bulk including the size and product in each tank and whether they are UST’s or AST’s.

1. Have you attached a plot plan? ____YES ____NO
2. Have you attached a List of all locations storing petroleum products? ____YES ____NO
3. Do you carry Pollution Liability on your Bulk Plant? ____YES ____NO If so, who?_____
4. Do others load at your rack? ____YES ____NO If YES, what type of training do you provide to their drivers?

5. Who delivers to your Bulk Plant?_____

Signature: _____ Position _____ Date _____